

**YOUTH TO YOUTH GRANT APPLICATION  
2022**

Dear Potential Grant Applicant,

Thank you for your interest in the Youth to Youth (Y2Y) program. Our program awards mini-grants ranging from \$50 - \$500 to youth providing a community service or event in La Porte County. **Grant submission deadline is December 1, 2022.**

Your fully completed grant application must be submitted by the deadline date either by email as a PDF attachment to [info@leadershiplaportecounty.com](mailto:info@leadershiplaportecounty.com), or mail to Leadership La Porte County (605 Michigan Avenue, La Porte, IN 46350) to be considered for a grant. The application must be completed and presented by a minimum of one youth with the support of a minimum of one adult. Sponsoring youth must present the application to the Y2Y Team for consideration. Presentations should be a maximum of 10 minutes, will consist of a conversation with applicant(s) and the Y2Y Team. The presentation does not need to involve unnecessary materials such as handouts, power point, poster board, etc.

Grant recipients will be notified in advance for an application presentation to the Y2Y team. The Y2Y team and Leadership La Porte County will establish presentation guidelines in more detail at the time of your grant submission. The Y2Y team may require additional components to your project for approval (i.e. matching funding, a partnering organization from the community, etc.). All projects must be completed by the deadline date indicated on the application proposal. A brief follow up report with accompanying photographs is required.

Grant guidelines for funding consideration: the project must be youth-led and the grant proposal must be written by youth. The grant proposal should include a completed budget forecast, and the grant project must be deemed as “serving a community need” by the grant committee.

If you have questions regarding your application or the presentation meeting, please contact the Leadership La Porte County Executive Director at (219) 325-8223 or by email at: [info@leadershiplaportecounty.com](mailto:info@leadershiplaportecounty.com)

Sincerely,

The Y2Y Team Coordinator

Monica Komasinski, Leadership La Porte County Executive Director

## YOUTH TO YOUTH GRANT APPLICATION INFORMATION

### What is being offered?

Grant award amounts ranging from \$50 to \$500 for youth-led projects that put the ideas and energies of young people in action to address community needs. The project must take place within the calendar year of 2023.

### What can grant money be used for?

Y2Y Grants can be used for direct operation of a project, materials, transportation, and/or recognition of project participants. Recognition costs cannot exceed 15% of the grant award.

### What can grant money not be used for?

Y2Y Grant monies CANNOT be used for overhead costs, religious purposes, salaries or wages, as a direct donation to another organization or purchase of capital items.

### Who is eligible?

Youth in grades 5th – 11th during the school year that project will take place.

### How do we apply?

Complete the attached Y2Y Grant Application by the indicated deadline. Submit to Y2Y Team by email as a PDF attachment to [info@leadershiplaportecounty.com](mailto:info@leadershiplaportecounty.com), or by mail to Leadership La Porte County (605 Michigan Avenue, La Porte, IN 46350). You will be contacted for a date to present to the Y2Y Team.

### How do we prepare for a Y2Y Team presentation?

The Y2Y Team will interview each group or individual that submits eligible and qualified proposals. Screenings occur on a weekday evening and are allotted 10 minutes maximum. You will be given notice of your date for presentation. It is not necessary to prepare power point presentations or excessive handouts. The Y2Y team is composed of Leadership La Porte County Youth who have been trained in the grant cycle process. The team will look for:

- Youth involved with a variety of roles and responsibilities.
- Creative solutions to community needs.
- Plans that are cost effective for the goal(s) identified.
- Networks within the community that may include additional funding.
- Reflection activities to assist youth to gain insight about how to make a difference.

## YOUTH TO YOUTH GRANT APPLICATION

Name of group: \_\_\_\_\_

Name of project: \_\_\_\_\_

Primary youth contact:

Name: \_\_\_\_\_ Age/Grade in school: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone #: \_\_\_\_\_

(UNLESS OTHERWISE STATED – Grant Proceeds, if awarded, will be in the form of a check made payable to adult sponsor or organization noted below)

Primary adult contact:

Individual and/or organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone #: \_\_\_\_\_

***The undersigned adult contact person hereby attests to the fact that this project proposal was initiated and prepared by youth and the project will be planned and carried out by youth.***

Project Leader (adult) signature: \_\_\_\_\_

### PROJECT DESCRIPTION

What is your project idea?

Where will your project take place?

Will you need assistance to complete this project? If so, explain.

Project date of completion:

## HELPING THE COMMUNITY

How will your project help the community?

How did your group determine that this is an important community need?

Who is your project serving?

Young Children

Elderly

Other youth

People who are sick

Disabled

Low income families

Environment

A neighborhood

Other: \_\_\_\_\_

Approximately how many people will be served through your project?

## YOUTH LEADERSHIP

Share the leadership skills that the youth involved have demonstrated or will demonstrate in this project.

## SERVICE LEARNING

What do you think you will learn about your community from your project?

What reflection activities will you use in your project to be aware of your progress?

## MONEY

Who will oversee the use of these funds?

What other donations of funds, time, talent or materials have you received for this project?

Donation	Estimated Value
A. TOTAL	\$

**BUDGET**

Items	Amount Needed
Operational costs (supplies, materials, rental, etc)	
B. TOTAL OPERATING COSTS	\$
Transportation costs (if necessary)	
C. TOTAL TRANSPORTATION COSTS	\$
Recognition costs (maximum 15%)	
D. TOTAL RECOGNITION COSTS	\$
E. TOTAL PROJECT COSTS (B+C+D)	\$
F. Y2Y GRANT REQUEST (E-A)	\$

**DEMOGRAPHIC INFORMATION OF PARTICIPANTS**

	MALE	FEMALE
ELEMENTARY STUDENTS		
MIDDLE SCHOOL STUDENTS		
HIGH SCHOOL STUDENTS		